



**YOUR INTRODUCTION TO KICKING
THE EXTRA STROKES**

Where:

Onsite - Mark Kislingbury Academy of Court Reporting

15840 Farm to Market Rd 529 #201

Houston, Texas 77095

Online Live - Zoom Login Sent Upon Completed Registration

When: Please see the Registration Form or the attached listing of dates

***Please note the time zone- if you are in a different time zone, your registration form must be in by the last date for that enrollment period by 4:00 PM OUR time, Central Standard Time.**

Mark's Mini Academy is a free two-week introductory course designed to introduce you to steno, the steno machine, and provide an inside look at what it's like to be a court reporting student at Mark Kislingbury's Academy. M.M.A. will cover machine set up/tear down, keyboard layout, the steno alphabet, ideal hand/body posture, and a brief lesson in the basics of Mark's Magnum Steno Theory. This course will be offered onsite and online live through Zoom for those unable to attend in person.

A steno machine is required in order to participate in this course. **For onsite students** that are unable to borrow or acquire a machine for the classes, MK Academy will provide a machine for the duration of the course. This means that students who wish to participate in the course through Zoom will be fully responsible for acquiring their own machine. The number of machines MK Academy has access to is limited, which limits the number of students we can host onsite. If MKA has run out of machines for student use or you're planning on attending through Zoom, we have listed a few suggestions below:

****Onsite participants will not be permitted to take any machines that belong to MK Academy home with them. Before beginning Mark's Mini Academy, onsite students will be required to sign an acknowledgment agreement stating that they'll be fully responsible for covering repair/replacement costs if they damage a machine during M.M.A.'s two-week duration.***

Steno Practice Boards:

These practice boards **DO NOT** press down like a standard keyboard on a machine does, but it will give you a basic understanding and something to use during class if you are interested.

[Etsy - ChampionSteno - Steno Boards](#)

[KLOR Steno Key Design – DIY Practice Boards](#) [KLOR Steno Key Design - DIY Practice Boards 2.0](#)

Machine Rental:

Stenoworks has a rental option for individuals interested in taking an intro-to-steno course but who don't have a machine.

Stenoworks.com

If you purchase/rent from one of the above options and they ask about customizations for keys, you'll want to get an extended asterisk key and an extended DZ key. **However, you do not have to have these customizations for Mark's Mini Academy. The customizations may cost extra and are not required for this intro course if you do not wish to pay for them. Mark requires students enrolling in his school to have these specific customizations, so they would be helpful to have but will not be required for M.M.A.**

iStenoPad App: *This app has been designed for the Apple iPad **ONLY**. It will not work on an iPhone or any other device.*

StenoCAT has made available an app that allows students and professionals the ability to practice without needing their machines. The app is \$19.99 and available for purchase at the link below:

[StenoCAT - iStenoPad](#)

Frequently Asked Questions:

- 1) Where can I sign up for Mark's Mini Academy?
 - The registration form will become available on Monday, April 3. It will be posted to the school's website – mkcourtreporting.com. You can find it under the "School Information" tab. You can also send in a request for the form/information to our school email - info@mkcourtreporting.com.
- 2) Will I be expected to enroll at the Academy of Court Reporting once M.M.A. concludes?
 - No. We do not require or expect any participants to enroll in classes once Mark's Mini Academy has finished. We simply want to spread the word about Stenography and of course let people know that our school is one of the options out of the multiple that are available.
- 3) Will there be homework for this class?
 - No. M.M.A. will not be giving out any homework during the course.
- 4) Do I need to bring my laptop to class?
 - No. Feel free to bring your laptop if you'd like to use it to take notes, but they will not be required.
- 5) Do I need to have access to one of the CAT softwares to participate in Mark's Mini Academy?

- No. We will briefly discuss software during the course but we will not be utilizing it for classes. Students will be reading raw steno and can see the English translations on the shared screen.

M.M.A.
MARK'S MINI ACADEMY



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Upcoming Dates

Enrollment Period: Sept. 21 – Oct. 24

Class: Nov. 7 – 9, Nov. 14 – 16, 5-7 pm

Enrollment Period: Jan. 8, 2024 – Feb. 6, 2024

Class: Feb. 20-22, Feb. 27-29, 5-7 pm

Enrollment Period: April 1, 2024 – May 7, 2024

Class: May 21 -23, May 28-30, 5-7 pm

Enrollment Period: July 1 – Aug. 6, 2024

Class: Aug. 20-22, Aug. 27-29, 2025, 5-7 pm



FOR OFFICE COMPLETION ONLY:

DATE RECEIVED: _____

RECEIVED BY: _____

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Registration Form

Name (Last, First):

Address:

Email:

Phone Number:

How will you be attending?

Currently Online-Live over Zoom is the only attendance option for this course. Machines will not be lent out by MK Academy and must be acquired by each individual in order to participate in the course.

Which M.M.A. course date are you signing up for?

*Please note the open enrollment period next to each date. Only turn in your registration form during the open enrollment period for the course you are signing up for.

___ May 21-23, May 28-30 (2024) *Open Registration: April 1 – May 7, 2024

___ August 20-22, August 27-29 (2024) *Open Registration: July 1 – August 6, 2024

Please submit your completed form to: elyssamorgan@mkcourtreporting.com